



**WESTOVER**  
FAMILY HOUSING

HUNT MILITARY COMMUNITIES

# COMMUNITY DIRECTOR UPDATE DECEMBER 1, 2025



## COMMUNITY TRASH SCHEDULE

### New Trash Vendor!

We would like to inform you that, beginning January 1, 2026, our community will transition to a new trash service provider. The new vendor will be Waste Management. Additional details regarding the pick up of old trash bins and the delivery of new ones will be shared with you soon. We appreciate your cooperation during this transition.

## COMMUNITY NEWS

### Christmas and New Year's Day closures

The Community Offices will be closed on **Thursday, December 25th**, in observance of the Christmas holiday and will reopen at **8:00 AM on Friday, December 26th**.

The Community Offices will be closed on **Thursday, January 1st**, in observance of the New Year's holiday and will reopen at **8:00 AM, Friday, January 2nd**.

If you have an urgent or emergency maintenance-related issue, please call (413) 331-6511 and press 1.

### What should they do if they are away from their home for the holidays?

When leaving the premises for an extended period during the winter months, do not turn off the heat completely. Instead, lower the thermostat to a safe setting of approximately 50°F to 55°F. Maintaining this temperature helps prevent frozen pipes and reduces the risk of water damage.

### Holiday Decoration and Lighting Guidelines

To maintain the safety, appearance, and integrity of our community, residents are asked to observe the following standards regarding holiday decorations and exterior lighting:

- **Placement of Decorations:** Holiday decorations and exterior lighting are permitted only when positioned below the edge of the roof gutter. Decorations are not permitted in the second-story areas of the home.
- **Attachment Methods:** The use of staples, nails, screws, or other mechanical fasteners to secure decorations or lighting to homes or associated structures is strictly prohibited. Plastic clip-on hooks may be used for attaching decorative lighting, garlands, and similar items. Nothing may be affixed to vinyl siding.
- **Decoration Standards:** All holiday decorations must be in good taste and consistent with the traditions and standards of the holiday being observed. Decorations must be removed by **January 10th**.
- **Electrical Safety:** All electrical decorations must be unplugged when the Tenant is away from the Premises.

We appreciate your cooperation in helping us maintain a safe and welcoming community environment.



## Office Contact Information



(413) 331-6511



WestoverLeasing@HuntCompanies.com



WestoverFamilyHousing.com

## TRASH & RECYCLING

**Trash** - Every Wednesday

**Recycling** - Thursday, December 11th, and Friday, December 26th.

- Please place bins at the curbside after 6:00 PM the evening before collection.
- Ensure bins are at the curb by 7:00 AM on collection day.
- All receptacles are to be removed and stored by 8:00 PM on collection day.

**What to do with extra holiday trash** –All items must fit within the designated trash containers in order to be collected. Please break down cardboard boxes and place them inside the bin so that the lid can close securely. We appreciate your cooperation in helping keep our community safe, clean, and orderly this holiday season.

## **How to dispose of their live tree after the holiday?**

You can dispose of your Christmas tree for FREE at the Department of Public Works, but you **MUST** register first at [ChicopeeMa.gov](http://ChicopeeMa.gov). Please ensure that you remove all tinsel, ornaments, and hooks. They will not be taken in bags. Please be advised that they are closed on Sundays and Mondays.

## **Winter Weather Safety& Snow Removal Guidelines**

As winter weather arrives, we ask all residents to observe the following guidelines to ensure community safety and efficient snow removal operations:

**No Roadway Parking During Snowfall:** Parking is strictly prohibited on all roadways and grass areas during impending or active snowfall. Please monitor weather forecasts closely. Vehicles must be removed prior to a storm so that road surfaces can be pre-treated and cleared effectively. Any vehicle left on the roadway during snow removal or treatment will be subject to towing at the owner's expense.

**Snow Removal from Driveways and Sidewalks:** When clearing your driveway and sidewalk, do not shovel or snow blow snow into the main roadway. This creates hazardous conditions, narrows the road, reduces visibility, and increases the risk of accidents. Please place snow onto the lawn area adjacent to your driveway.

We appreciate your cooperation in keeping our community safe and ensuring that snow removal operations can be completed efficiently.

## **MAINTENANCE TIPS**

**Holiday Decorating:** Decorating the home is a long-standing tradition around the holidays, but it is essential to practice good safety habits when selecting decorations. In homes with small children, it is important to avoid holiday decorations that are breakable or contain sharp edges. Keep decorations with small parts out of the reach of children and avoid trimmings that look like candy or food, as they may attract extra attention from children. For more holiday decoration safety tips, visit [cpsc.gov](http://cpsc.gov).

## **Holiday Lights**

Every year, holiday lights should be tested for safety prior to use. If you choose to purchase new lights this year, look for a label indicating that the lights were independently tested for safety. Whether they are new or old, inspect each set of lights for broken or cracked sockets, frayed or bare wires, or loose connections.

## **RESIDENT REVIEWS**

- ★ "Lorraine has been a God Send!! Walking me through the entire process, putting my requests as a top priority, and providing excellent follow-through!"
- ★ "Ryan from Maintenance responded immediately to my concerns regarding the downstairs toilet and reassured me that he and his team will always be happy to help. I'm not used to such pleasant maintenance people!"
- ★ "Philip was so attentive and genuine, professional, good to witness firsthand that a lot goes into the process of hiring the right people for the team!!! I'm very pleased with the way everything has unfolded."

# COMMUNITY EVENTS

## UPCOMING COMMUNITY EVENTS

### HOLIDAY DECORATING CONTEST

**Date:** Submit by Monday, December 22nd

**Time:** Winner will be announced on Tuesday, December 23rd

Get ready to show off your holiday spirit! We're excited to announce our Holiday Season Decorating Contest! Decorate your home and/or front yard to be as festive, fun, or creative as you like for a chance to win a \$50 gift card! To enter your home, please take a photo and email it to [Westoverleasing@HuntCompanies.com](mailto:Westoverleasing@HuntCompanies.com). See a festive home in the neighborhood that you're impressed with? Take a photo and submit your neighbor for a chance to win! The winner will be announced on Tuesday, December 23rd.



### LETTERS TO SANTA

**Date:** Letters will need to be in Santa's mailbox by Monday, December 15th.

**Location:** Westover Community Center

Santa's Mailbox is Open! Do you have a special letter for Santa? Drop it off by the close of business on Monday, December 15th, and Santa himself will send you a personalized letter delivered straight to your home! Be sure to submit your wishes on time! Santa's elves are already busy at the North Pole, and they can't wait to hear from you! During business hours, stop by the Community Center and drop your letter into Santa's special mailbox. After hours, you can still send your wishes; simply use the second Santa mailbox located outside the Community Center, next to our Little Free Library.



## UPCOMING LOCAL EVENTS

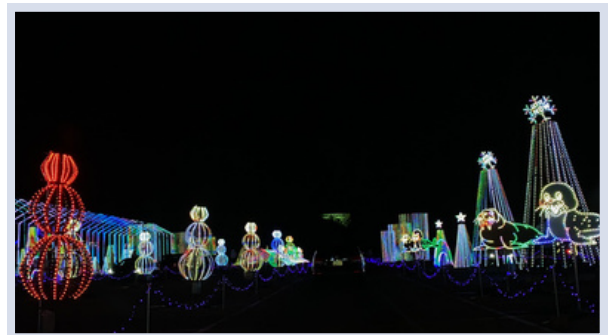
### NEW ENGLAND BOTANIC GARDEN: DAZZLING GARDENS

**Date:** Monday, December 1st – Sunday, January 4th

**Time:** 4:00 PM to 10:00 PM daily

**Location:** 11 French Drive Boylston, MA

Revel in the wonder of the winter season with friends, family, and half a million lights! Enter an illuminated world where stars of the botanic garden shine, and where sparkling experiences and one-of-a-kind light displays inspire joy to last all year. It's a celebration of nature like you've never seen before—bright, bold, and full of dazzle. For more information, go to [Nebg.org](http://Nebg.org).



*If you have already contacted our local Management and Housing office team and are not satisfied with the outcome, or if you have words of praise to share, we encourage you to reach out to our senior management.*

**Community Contact**  
**Lorraine Holley**

✉ [Lorraine.Holley@HuntCompanies.com](mailto:Lorraine.Holley@HuntCompanies.com)

**Senior Director of Operations**  
**Nancy Goodman**

✉ [Nancy.Goodman@HuntCompanies.com](mailto:Nancy.Goodman@HuntCompanies.com)

2025

# DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
	01 New England Botanic Garden: Dazzling Gardens	02 #GivingTuesday	03	04	05	06
07 National Pearl Harbor Remembrance Day	08	09	10	11	12	13 National Guard Birthday Wreaths Across America
14	15 Letters To Santa	16	17	18	19	20 Space Force Birthday
21	22 Holiday Decorating Contest	23	24	25 OFFICE CLOSED	26	27
28	29	30	31 New Year's Eve			